ABOUT CORPSAFRICA:
Founded in 2011, CorpsAfrica provides the opportunity for Africans to serve in their own countries, along the lines of the Peace Corps model. We train college-educated young Africans and send them to live for up to one year in rural, high-poverty communities to facilitate small-scale, high-impact projects that are identified by local people. CorpsAfrica aims to create a culture of public service in Africa by giving participants the opportunity to apply their education, skills and energy toward helping their fellow citizens overcome extreme poverty.

www.corpsafrica.org

OVERVIEW OF THE POSITION:
CorpsAfrica is looking for a mission-focused, seasoned, strategic, and process-minded leader to launch the CorpsAfrica program in Kenya. A new position, the Kenya Country Director will have a significant opportunity to build the organization and must have a tolerance for risk and innovation balanced with a steady commitment to mission and strategic focus. He/She will possess a demonstrated passion and commitment to youth leadership, participatory community development, impact evaluation, transparency, and accountability. The Kenya Country Director will report directly to the Executive Director of CorpsAfrica.

Specific responsibilities:
- Register as a US NGO doing business in Kenya – oversee compliance with all laws and regulations
- Build and manage a Local Board of Directors for CorpsAfrica in Kenya
- Oversee multiple aspects of the operation, including recruitment of the Volunteers, pre- and in-service training programs; assignment of Volunteers to selected sites throughout the country; working with communities and appropriate government authorities at all levels; and supporting Volunteers throughout their service – offering guidance, mentorship, networking opportunities, etc.
- Put in place policies and procedures to ensure effective and efficient operations
- Be responsible for strong financial oversight and management of budgets
- Hire and manage staff and establish a functioning office
- Raise funds for CorpsAfrica/Kenya, which involves identifying and cultivating prospective donors, writing proposals, hosting events, extensive networking, etc.
- Represent the organization in public arenas, including local and national media
- Establish and maintain close working relationships with a diverse group of Development Partners
- Other responsibilities as assigned

Qualifications:
- A Bachelor’s degree and at least six years of management experience
- Broad financial skills including experience with budgeting, planning and accounting
- Excellent speaking and writing skills are required; computer skills are a big plus
- A hands-on management style and the ability to address and solve problems as they arise
- Be diplomatic, of the highest integrity, and possess sound judgment as well as a sense of humor
- Fluency in English is required; proficiency in a primary Kenyan dialect is important
- A valid driver’s license is helpful

TO APPLY:
Interested applicants should submit a cover letter that illustrates qualifications relevant to this role and a résumé as a single PDF (titled, “LastName_FirstName – Kenya CD application”) to jobs@corpsafrica.org, with “Kenya Country Director” in the subject line. Deadline to apply is Sunday, June 12, 2022.